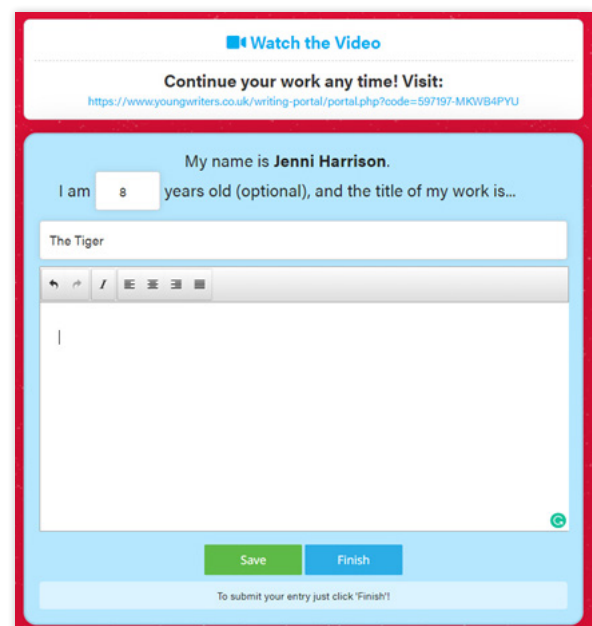




How to Use the Young Writers' Online Writing Portal

The Online Writing Portal is a place where you can type your entry and then your teacher can send it straight to us!

1. Your teacher will give you a link. Either click the link or type it into your internet browser's address bar.
2. You will see a page that looks like this:
3. Type in your name – remember your capitals! Then press the 'Get Started' button. It will open a new page:
4. Enter your age (if you want), the title (you definitely need a title!) and then you can type your poem or story in the main box.
5. Save as you go so you don't lose your work!
6. If you don't quite finish, you can press Save and go back to it at another time. Make a note of the link, this will let you go back to your entry. (Don't worry if you lose it – your teacher will have this link too.)
7. When your entry is finished, press 'Finish'.
8. If you remember you need to change something, don't worry, you still can using that link from step 6.
9. Your teacher will lock the entry so it can't be edited, because it's nearly time to send it in!
10. Once everyone in your class has finished their entries, your teacher will click a button and send them all to us so we can read them!


You've written a piece of creative writing and entered our competition – we can't wait to read it!